

DEFAULT POLICIES FOR STERN COURSES

The following are policies students should assume are in force in their Stern courses, unless their instructors explicitly establish alternate policies.

Laptops, Cell Phones, Smartphones, & Other Electronic Devices

May not be used in class.

Attendance

Required and part of grade.

Faculty will excuse absences only in the case of documented serious illness, family emergency, religious observance, or civic obligation. If you will miss class for religious observance or civic obligation, you must inform your instructor no later than the first week of class. Recruiting activities are not acceptable reasons for absence from class.

If a student is absent from the first day of an intensive course, the instructor may request that the student be removed from the course.

Arriving Late, Leaving Early, Coming & Going

Students are expected to arrive to class on time and stay to the end of the class period.

Arriving late or leaving class early will have impact on the course grade.

Students may enter class late only if given permission by the instructor and can do so without disrupting the class.

(Note that instructors are not obligated to admit late students or may choose to admit them only at specific times and instructors are not obligated to readmit students who leave class.)

Late Submission of Assignments

Late assignments will either not be accepted or will incur a grade penalty unless due to documented serious illness or family emergency. Instructors will make exceptions to this policy for reasons of religious observance or civic obligation, only when the assignment cannot reasonably be completed prior to the due date and the student makes arrangements for late submission with the instructor in advance.

Note that the following policies are in force for all Stern classes:

General Behavior

Students will conduct themselves with respect and professionalism toward faculty, students, and others present in class and will follow the rules laid down by the instructor for classroom behavior. Students who fail to do so may be asked to leave the classroom. (Graduate Programs Honor Code, Undergraduate College Code of Conduct, Stern policy)

Collaboration on Graded Assignments

Students may not work together on graded assignment unless the instructor gives express permission. (Graduate Programs Honor Code, Undergraduate College Code of Conduct)

Grading

No more than 35% of students will receive grades of A or A- in MBA core courses. (Stern policy)

MBA students who do not submit Course Faculty Evaluations by the deadline will not have access to their final grades until the grade release date, which is determined by program. (Stern policy)

Endorsed by:

MBA Core Course Committee, July 9, 2007

Vice Deans, July 13, 2007

Academic Programs & Teaching Resources Committee of Faculty Council, August 1, 2007